

Information Technology Resource Management Council (ITRMC)
Access Idaho Steering Committee

Meeting Minutes

Approved by Committee September 23, 2004

August 26, 2004

The Access Idaho Steering Committee monthly meeting was held on Thursday, August 26, 2004, from 1:35 to 2:25 p.m., in Conference Room 155 of the LBJ Building, Boise, Idaho.

CALL TO ORDER, WELCOME

Chairman **Bill Farnsworth**, who welcomed members and others in attendance, called the meeting to order.

ATTENDANCE

Members/Designates Present:

Bill Farnsworth, ITRMC Staff
John McAllister, Idaho Commerce and Labor
Jeff Walker, Access Idaho
Charles Wright, Dept. of Health and Welfare

Absent Member(s):

Chuck Goodenough, Secretary of State's Office
Mark Little, Division of Purchasing
Susan Simmons, Idaho Transportation Dept.

Others Present:

Jon Eckerle, Department of Administration
Emily Gales, ITRMC Staff

APPROVE MINUTES

MOTION: Wright moved and McAllister seconded a motion to approve the July 22, 2004, Access Idaho Steering Committee Meeting Minutes, and the motion passed unanimously.

REPORT FROM ACCESS IDAHO

Jeff Walker, Access Idaho, addressed the committee.

- The Access Idaho **General Manager's Report** was reviewed (refer to handout: http://www.idaho.gov/itrmc/committees/accessidaho/gm_reports/jul04.pdf).
- **Plans for 2005**, including online applications for the Department of Parks and Recreation, the Idaho State Judiciary, and the Department of Agriculture, were mentioned.
- Access Idaho's **quarterly financial report** was reviewed (refer to handout: <http://www.idaho.gov/itrmc/committees/accessidaho/minutes/m040826/financial.pdf>). Both Access Idaho and its parent company, National Information Consortium (NIC), were financially stable at that time.
- **NIC's status** as a public corporation was discussed briefly.
- Walker offered some background information about Access Idaho's **quarterly subscriber newsletter**, *Access Press*.

Discussion Item:

- **Revised state home page.** It was anticipated the revised state home page would be launched in mid-to-late September.
 - o **John McAllister**, Idaho Commerce and Labor (ICL), asked Walker to check ICL's website usage numbers for inclusion on the home page.

DOT-GOV URL APPROVALS

Jon Eckerle, Department of Administration, reviewed the list of requested Uniform Resource Locators (URLs) (refer to handout:

<http://www.idaho.gov/itrmc/committees/accessidaho/minutes/m040826/dot-gov.pdf>).

MOTION: Farnsworth moved and Wright seconded a motion to approve use of the following URLs by State of Idaho entities: 'vr.idaho.gov,' 'boardofed.idaho.gov,' 'sosvrs.idaho.gov,' 'idjc.idaho.gov,' 'ijos.idaho.gov,' 'ijosweb.idaho.gov,' 'webmaster.idaho.gov,' and 'ibsp.idaho.gov,' and the motion passed unanimously.

Discussion Items:

- **Second-level domains.** Per Eckerle, the state had been officially notified by the U.S. General Services Administration that states would be charged \$125 per year (per domain) for use of second-level domains (i.e., 'idaho.gov'). There was more discussion on this issue.
- **Transition to 'idaho.gov.'** State domain name server (DNS) management was gearing up to move the state's first/prime enterprise domain to 'idaho.gov' rather than 'state.id.us.'
- **Revised Information Technology Resource Management Council (ITRMC) IT Policy 5020.** Policy 5020, .Gov Domain, was revised on August 25, 2004, to include recommended e-mail naming conventions.

ADJOURNMENT

As there was no other business to come before the committee, Chairman Farnsworth thanked those in attendance and adjourned the meeting at 2:25 p.m. The next Access Idaho Steering Committee meeting was scheduled for Thursday, September 23, 2004, from 1:30 to 3:00 p.m. in Conference Room 155 of the LBJ Building, 650 West State Street, Boise.

Respectfully submitted,

Emily Gales, ITRMC Assistant